

# LIBRARIES AND INFORMATION EAST MIDLANDS ANNUAL REPORT 2018 – 2019

*Supporting partnership and co-operation across library and information services*

**Libraries & Information**

**East Midlands**

---

Registered CharityNo: 527878

# LIBRARIES AND INFORMATION EAST MIDLANDS: 2018-19

## Chair's Introduction

Libraries operate in a fast-changing environment as technology and customer needs change. Our funders and parent institutions strive to improve outcomes whilst often containing or reducing funding for its library services.

Our unique contribution to the life of a community or campus is I think more highly regarded today than for many years. The recent challenge of reduced funding results in a reappraisal of the value of libraries and highlights the importance of having skilled and trained staff to lead and deliver excellent services.

LIEM is well placed to continue to help provide the skills and workforce development opportunities that are designed and bespoke for our sector, that is not easily available internally or elsewhere in the region.

We are pleased to continue to develop and deliver an affordable and accessible programme, attracting attendance from across our region and beyond.

**Peter Gaw, Chair, LIEM 2018-19**

# LIBRARIES AND INFORMATION EAST MIDLANDS: 2018-19

## LIEM Regional Council 2018-19

Don Gibbs	Derbyshire
Mark Elliott	Derby City
Nigel Thomas	Leicestershire
Lee Warner	Leicester City
Nicola Rogers	Lincolnshire (GLL)
Carl Dorney	Northamptonshire (First for Wellbeing)
Peter Gaw	Nottinghamshire (Inspire)
Nigel Hawkins	Nottingham City
Robert Clayton	Rutland

## Honorary Officers 2018-19

The following members of LIEM's Regional Council served as Honorary Officers during the year.

Chair	Peter Gaw
Honorary Secretary	Don Gibbs
Honorary Treasurer	Robert Clayton

# LIBRARIES AND INFORMATION EAST MIDLANDS: 2018-19

## Member organisations in 2018-19

### Public Libraries

#### The East Midlands Public Library Authorities of:

Derby, Derbyshire, Leicester, Leicestershire, Lincolnshire (GLL), Northamptonshire (First for Wellbeing), Nottingham, Nottinghamshire (Inspire), Rutland.

#### Associate members from the East of England:

Bedford Borough Council, Cambridgeshire, Norfolk, Peterborough (Vivacity), Suffolk Libraries IPS

### University Library Services

De Montfort, Derby, Leicester, Lincoln, Loughborough, Northampton, Nottingham, Nottingham Trent, Sheffield Hallam

### Further Education College Library Services

Bilborough Sixth Form, Chesterfield, Derby, Leicester, Lincoln, Loughborough, Moulton College, Nottingham, New College Stamford, Northampton, West Nottinghamshire, Wyggeston and Queen Elizabeth I

### Health Libraries

Chesterfield Royal Hospital, Derby Teaching Hospitals, Nottinghamshire Healthcare NHS Trust, Kings Mill Hospital, United Lincolnshire Hospitals NHS Trust, University Hospitals of Leicester NHS Trust

### Special Libraries

British Geological Survey, Aecom

### School Libraries

Sheffield High School for Girls, Ormiston Ilkeston Enterprise Academy, Sibford School

## LIBRARIES AND INFORMATION EAST MIDLANDS: 2018-19

### Developing skills for the sector

LIEM is a key provider of high quality, relevant and value for money training for library and information staff in the East Midlands. We are proud of the range of training and development opportunities we have enabled and the way in which these have benefited individuals and their institutions. The cross-sectoral networking opportunities which our training programmes have made possible have also been greatly appreciated. Courses run in the 2018-19 financial year included:

- Teaching Skills for Library Staff
- The Art of Influencing and Conflict Management
- Presentation Skills for Library Professionals
- Delivering Exciting & Memorable Training
- Teen Dream

The thirteenth cross sectoral leadership development programme Motivate, Learn, Lead was delivered in 2018-19, and a further one will be held in 2019-20. The course was developed to include a Virtual Classroom as well as face to face sessions.

Following the successful “Virtual Classroom” training opportunities in 2017 it was decided to concentrate on a new online module as part of Motivate in 2018-2019. No separate Virtual Classroom was provided during this year, although we are planning one for 2019-2020.

## **LIBRARIES AND INFORMATION EAST MIDLANDS: 2018-19**

### **LIEM Council and the 2018 Annual General Meeting**

LIEM Council met four times during the year.

The Annual General Meeting was held at Nottinghamshire Archives on 6<sup>th</sup> December 2018.

Peter Gaw was elected as Chair. Robert Clayton was elected as Honorary Treasurer, and Don Gibbs as Honorary Secretary.

DK Rumsby were appointed to act as examiners of accounts for 2018-19.

# LIBRARIES AND INFORMATION EAST MIDLANDS: 2018-19

## BUDGET OUTTURN

### Income and Expenditure Account

	Total 2018-19		Total 2017-18	
	Lloyds Bank	CCLA COIF	Lloyds Bank	CCLA COIF
<b>INCOME</b>				
Subscriptions	1,700.00		1,869.46	
Motivate, Learn, Lead	3,900.00		4,900.00	
Other training	5,640.00		5,790.00	
Miscellaneous (COIF transfer)	10,000.00		0.00	
Interest		454.08		224.85
<b>Total income</b>	<b>21,240.00</b>	<b>454.08</b>	<b>12,559.46</b>	<b>224.85</b>
<b>EXPENDITURE</b>				
Postage			0.00	
Training Administration (Chrysalis)	9,496.93		4,449.12	
ICT	1,673.17		1,957.47	
Insurance	108.43		0.00	
Motivate, Learn, Lead	5,746.12		6,014.32	
Other training	2,486.95		3,289.99	
Digital Leadership	0.00		3,000.00	
Auditor's fee	360.00		275.00	
Subscriptions	0.00		75.00	
Miscellaneous	90.00	10,000.00	246.94	0.00
<b>Total expenditure</b>	<b>19,961.60</b>	<b>10,000.00</b>	<b>19,307.84</b>	<b>0.00</b>
<b>Net outgoing / income of resources</b>	<b>1,278.40</b>	<b>-9,545.92</b>	<b>-6,748.38</b>	<b>224.85</b>
Balances b/f at 1st April 2017			111,296.24	
<b>Balances c/f at 31st March 2018</b>			<b>104,772.71</b>	
Balances b/f at 1st April 2018	104,772.71			
<b>Balances c/f at 31st March 2019</b>	<b>96,505.19</b>			

# LIBRARIES AND INFORMATION EAST MIDLANDS: 2018-19

## Balance Sheet as at 31st March 2019

<b>CURRENT ASSETS</b>	<b>Unrestricted</b>
Cash at bank - Lloyds Current a/c	11,238.92
Cash at bank - CCLA COIF	85,266.27
<b>TOTAL</b>	<b>96,505.19</b>
Debtors:	0.00
<b>CURRENT LIABILITIES</b>	
Creditors:	0.00
<b>NET ASSETS</b>	<b>96,505.19</b>



# LIBRARIES AND INFORMATION EAST MIDLANDS: 2018-19

## Notes to Financial Statements

The income and expenditure account ended the year with a deficit of £8,267.52 as a result of the low rate for subscriptions agreed at the 2016 AGM. In order to reduce the ongoing deficit position, the LIEM 2018 AGM agreed to increase subscriptions for all member organisations. It is likely that this difficult decision will significantly improve the balance of income against expenditure. LIEM's training and development programme continues to achieve its objectives of offering high quality training at a reasonable cost.

LIEM's balances of £96,505.19 allows the organisation to be confident that it can continue to operate an effective service in the coming years. The deficit incurred in the last financial year means the organisation will require continued reductions in expenditure and increases in income in forthcoming years.

**Robert Clayton**  
**Honorary Treasurer**

---

## Independent Accountants' Report

### Report to LIEM Regional Council

#### Accountants' Report

Acting as Accountants, but not Auditors, we have reviewed the foregoing accounts of ***Libraries and Information East Midlands*** from the books, records and additional information provided, and certify the same to be in accordance therewith.

D.K. Rumsby & Co. Limited  
Chartered Certified Accountants  
3, Colwick Quays Business Park  
Colwick Nottingham  
NG4 2JY  
Robert J Buckby FCCA  
23rd August 2019

# LIBRARIES AND INFORMATION EAST MIDLANDS: 2018-19

## Contact information

### Libraries and Information East Midlands

c/o Rutland County Museum, Catmos Street, Oakham, Rutland, LE15 6HW

Email [treasurer@liem.org.uk](mailto:treasurer@liem.org.uk)

[www.liem.org.uk](http://www.liem.org.uk)

**Libraries & Information**

**East Midlands**